



## LAMBOURNE PARISH COUNCIL

[www.lambourneparishcouncil.org](http://www.lambourneparishcouncil.org)

*Serving the Communities of Abridge & Lambourne End*

### MINUTES

An Annual Parish Council Meeting of the members of Lambourne Parish Council was held on Wednesday 15<sup>th</sup> May 2024 at 7.45pm in the Abridge Village Hall.

In attendance: Cllr D Hardy, Cllr B Knowles, Cllr M Drewe, Cllr C Karbaron, Cllr L Shreeve and Cllr G Hill

Also in attendance: Mrs D Moggridge (Locum Clerk), PC Andy Cook, Rev Roger Gayler and 2 members of the public (for part of the meeting)

#### **24.000 ELECTION OF CHAIRMAN**

Cllr M Drewe proposed Cllr D Hardy to stay as Chairman and Cllr B Knowles seconded. Cllr D Hardy accepted, and this was AGREED.

#### **24.001 APOLOGIES FOR ABSENCE**

Cllr H Moore (Holiday) and Cllr P Nash (Holiday).

#### **24.002 DECLARATIONS OF INTEREST**

None

#### **24.003 ELECTION OF VICE CHAIRMAN**

Cllr D Hardy proposed Cllr B Knowles and Cllr M Drewe seconded. Cllr B Knowles accepted, and this was AGREED.

#### **24.004 CHAIRMANS'S REPORT**

Cllr D Hardy gave a report on how the Council had operated over the last 12 months and has emailed the report to the clerk.

#### **24.005 SUB COMMITTEE REPRESENTATIONS**

- a) Stapleford Airfield Consultative Committee Abridge – Cllr M Drewe & Cllr D Hardy  
Lambourne End – Cllr B Knowles & Cllr L Shreeve
- b) Churchyard Committee - Cllr H Moore & Cllr M Drewe.
- c) Epping Forest Countryside Liaison Group – Cllr L Shreeve
- d) Epping Forest Local Councils Liaison Committee & Epping Forest Association of Local Councils – Cllr D Hardy, Cllr B Knowles and Clerk
- e) Transport Committee – Cllr H Moore
- f) HR committee – Cllr B Knowles, Cllr P Nash & Cllr M Drewe
- g) Tree Warden Liaison – Cllr G Hill & Mr Matt Carter
- h) Flood Warden – Cllr C Karbaron
- i) Highways - Cllr P Nash and Clerk
- j) Planning/Planning Enforcement – Cllr L Shreeve
- k) Environmental/Landscaping Committee – M Laws, Cllr C Karbaron, Cllr M Drewe
- l) Christmas Lights Committee – Cllr D Hardy, Cllr C Karbaron, Cllr M Drewe & Cllr G Hill





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### 24.006 PUBLIC CONSULTATION

The chairman welcomed the members of the public who were present. They talked about parking issues in Pancroft, after a discussion it was agreed the council would put this on the June meetings agenda.

Rev Roger Gayler informed the council that he would not be able to attend the Parish meeting next week and that he had emailed his report to the clerk.

PC Cook provided a verbal update advising that a van had been stolen from Pancroft that was quickly found at Ravens garage by the owner. Another vehicle had been stolen from Knights Walk and 1 theft from a motor vehicle in Church Lane, tools had been stolen and 1 vehicle interference on Ongar Road. No burglaries. He said if anyone wants a Faraday pouch for keyless cars, he has a few to give away, people just need to contact him.

### 24.007 MINUTES OF THE LAST MEETING

The minutes of 17<sup>th</sup> April 2024 meeting were AGREED as a true record.

### 24.008 CLERKS REPORT

Clerk's report was noted

### 24.008 PLANNING

a)

EPF/0783/24	<a href="https://eppingforestdcpr.force.com/pr/s/planning-application/a0hTv0000006fdB">https://eppingforestdcpr.force.com/pr/s/planning-application/a0hTv0000006fdB</a>	The COUNCIL has NO OBJECTION to this application
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### 11) REPORT FROM DISTRICT AND COUNTY COUNCILLORS

None

### 24.009 HIGHWAYS REPORT

It was noted that some potholes have been repaired in the area but the council are concerned with the quality of the work.

Cllr Shreeve mentioned the pavement in New Road was in a very bad state, it was agreed that she would report to Essex Highways.

### 24.010 PLAY IN THE PARK DATES

It was agreed that the following sessions 29<sup>th</sup> July AM, 16<sup>th</sup> August PM and 27<sup>th</sup> August PM would be booked, and the clerk will publicise these events.

### 24.011 RISK ASSESSMENT

This item was deferred until next meeting.

### 24.012 COUNCIL INSURANCE

The clerk reported that she had accepted the 3-year Long term agreement quote from Zurich at a cost of £834.69 including contracts dispute cover and Insurance Premium Tax.





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### 24.013 RURAL VILLAGES SERVICE GROUP

It was agreed that the Clerk would get more information on this, it will be added to next month's agenda.

### 24.014 80<sup>th</sup> ANNIVERSARY OF D DAY

There was a discussion about this event, and it was decided that the council would ask for the bar to be open and they would provide nibbles for anyone who attends.

### 24.015 REPORT OF RESPONSIBLE FINANCIAL OFFICER

Councillors authorised the payment of the following items listed on the RFO Report

Online	Abridge Garden Centre	650.00
Online	A&J Lighting Solutions	49.20
Online	Pinnacles Housing Ltd	240.00
Online	Worknest Ltd	7,487.40
101209	Lambourne Parish Rooms	15.00
Online	Diane Moggridge	90.32
ST/Order	Tesco	8.09

### 24.016 INFORMATION EXCHANGE

Cllr Shreeve mentioned the pavement in New Road, she will report this to highways.

Cllr Hill asked about training for new councillors, the clerk will send him some information on this.

Cllr Hill mentioned that some residents had complained about the mess after the grass verges in Abridge had been cut – this has now been tidied.

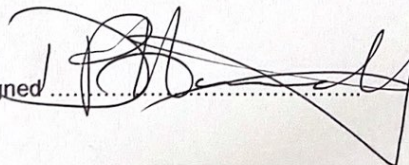
### 24.017 DATE OF NEXT MEETING

Annual Parish Meeting of the Electorate - Wednesday 22<sup>nd</sup> May 2024 – Meeting in the Abridge Village Hall at 7.30pm

The next Ordinary meeting of the Parish Council – Wednesday 12<sup>th</sup> June 2024 – Meeting in the Abridge Village Hall at 7.45pm

### 24.018 CLOSE OF MEETING

Meeting closed at 9pm.

Signed 

Date 12<sup>th</sup> JUNE 2024